

### STEP Application Checklist

Head of Household: \_\_\_\_\_

Shelter: \_\_\_\_\_ Navigator: \_\_\_\_\_

ZIP Code: \_\_\_\_\_ (at time of application) Length of time homeless: \_\_\_\_\_

Name of Document	Attached & Complete: ✓
<b>Copies of Social Security Card</b> (All applicants)	
<b>Copies of Valid Photo ID or Birth Certificate</b> (All applicants including children)	
<b>Declaration 214</b> (All applicants including children)	
<b>HUD 52675 Debts Owed</b> (All Adults)	
<b>Homeless Verification</b>	
<b>Housing Stability Plan</b>	
<b>Application</b>	
<i>STEP Application addendum (DV Only – All adults)</i>	
<i>HMIS release (DV Only)</i>	
<b>MaineHousing Release of Information</b> (All adults)	
<b>Applicant Income Documentation or Statement of Zero Income</b> (All Household members with income)	
<b>Copy of recent bank statement</b> (if applicable)	
Comments:	

Navigator Initials & Date: \_\_\_\_\_

Received by MaineHousing: \_\_\_\_\_

Revised 9/2025

