

Maine State Housing Authority (MaineHousing)  
CENTRAL HEATING IMPROVEMENT PROGRAM (CHIP)

**CHIP CONSENT**

**PRIMARY APPLICANT (Applicant):**

**OWNER:** (if different than Primary Applicant)

\_\_\_\_\_  
First Name MI Last Name

\_\_\_\_\_  
First Name MI Last Name

**PHYSICAL ADDRESS (Property):**

**COMMUNITY ACTION AGENCY (CAA):**

\_\_\_\_\_  
Street

\_\_\_\_\_  
CAA Name

\_\_\_\_\_  
City State Zip

1. I understand and agree that above-named CAA may make CHIP improvements to my home as deemed necessary in accordance with MaineHousing rules and procedures.
2. I understand and agree that if CHIP services are approved for my home that my signature below authorizes the CAA and any contractors employed by the CAA to perform recommended services.
3. I understand that the name and contract information of the contractor will be provided to me prior to the commencement of work.
4. I understand that details of any warranties for materials used in the home will be provided by the contractor.
5. I understand that my signature below authorizes the CAA and/or MaineHousing and/or the Department of Health and Human Services to conduct inspections of the work, either in progress or after the work is completed. I understand these inspections may involve methods deemed necessary to verify the quality and integrity of the associated work.
6. I understand that materials were provided solely for the services provided at the above-named Property, and that the non-use, removal and/or sale, or misuse of these materials by me may result in the CAA reclaiming those materials or reclaiming the purchase and installation costs of those materials. I further understand that the non-use, removal and/or sale, or misuse of these materials by me may result in the CAA and MaineHousing prohibiting me from receiving any future benefit from the CHIP, WAP, Fuel Assistance or any other MaineHousing administered program.
7. I agree to allow my home to be photographed for pre- and post-work documentation.
8. **Items a through e only apply to heat pump system installations.**  
I understand the following:
  - a. The system is being installed as a secondary heating source and not designed to replace my primary heating system.
  - b. The CAA has provided me with copies of pamphlets *Introduction to Heat Pumps* and *Heat Pump User Tips*.
  - c. The contractor is responsible for providing education about the system, including how to operate the system in conjunction with my primary heating system, and that I must contact the contractor directly regarding the operation of the heat pump system.
  - d. I am not eligible for a rebate from Efficiency Maine Trust (EMT) for the installation of a CHIP-funded heat pump.
  - e. My signature below authorizes the CAA and/or MaineHousing to share information with EMT regarding the assessment, installation and inspection of the heat pump system at the above named Property.

By signing below, I certify that I have read the above statements and agree to the assurances. My signature also verifies this Property is not currently for sale, nor is it designated for foreclosure. I understand failure to provide complete, accurate information may result in my having to repay cost associated with the work.

I understand that the labor and materials for the work on the above Property will be provided to me at no cost. However, I further understand that if I sell the Property within one (1) year of the completion of the CHIP improvements, I may be required to repay MaineHousing an amount equal to the cost of the CHIP improvements within sixty (60) calendar days of the date of sale.

**APPLICANT:**

**CAA:**

\_\_\_\_\_  
Applicant Signature Date

\_\_\_\_\_  
CAA Representative Signature Date

**OWNER:** (if different than Applicant)

\_\_\_\_\_  
CAA Representative Name

\_\_\_\_\_  
Owner Signature Date

\_\_\_\_\_  
CAA Representative Phone