

Maine State Housing Authority (MaineHousing)  
CENTRAL HEATING IMPROVEMENT PROGRAM (CHIP)

## INVITATION TO BID

**CONTRACTOR:** \_\_\_\_\_

**PRIMARY APPLICANT:**

**COMMUNITY ACTION AGENCY (CAA):**

\_\_\_\_\_  
First Name                      MI                      Last Name

\_\_\_\_\_  
CAA Name

\_\_\_\_\_  
Phone Number

**CAA Technician:**

**PHYSICAL ADDRESS (Property):**

Technician Name: \_\_\_\_\_

\_\_\_\_\_  
Property Street

Technician Phone: \_\_\_\_\_

\_\_\_\_\_  
Property City                      Property State                      Property Zip

Technician Email: \_\_\_\_\_

**The above-named CAA invites you to submit a sealed bid for work described at the above-named Property. Bids can be hand delivered, emailed, faxed or submitted via postal service.**

**Job Number** \_\_\_\_\_

**Deliver Bid to:** \_\_\_\_\_

**Bid Due Date/Time:** \_\_\_\_\_

**CAA will open all submitted bids on:** \_\_\_\_\_

**PLEASE BID ON THE FOLLOWING WORK:**

| Task              | Labor     | Materials | Total     |
|-------------------|-----------|-----------|-----------|
|                   | \$        | \$        | \$        |
|                   | \$        | \$        | \$        |
|                   | \$        | \$        | \$        |
|                   | \$        | \$        | \$        |
| <b>TOTAL BID:</b> | <b>\$</b> | <b>\$</b> | <b>\$</b> |

**Comments:**

**PLEASE NOTE:**

1. This Invitation to Bid form must be completed, signed and accompany all bid proposals.
2. Bids must be delivered to the CAA identified on or before the Bid Deadline Date and time identified on this Invitation to Bid. Bids received after the Bid Deadline Date and Time will not be considered.
3. Contact the CAA Technician identified on this Invitation if you have any questions regarding the specifications for this project.

\_\_\_\_\_  
Signature of Contractor Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contractor Authorized Representative Name

\_\_\_\_\_  
Contractor Telephone