

HOME ACCESSIBILITY AND REPAIR PROGRAM (HARP)  
**PHASE 2 INVOICE**

Agency (CAA): \_\_\_\_\_

CAA Address: \_\_\_\_\_

(Street, City, State, Zip)

Applicant Name: \_\_\_\_\_

Property: \_\_\_\_\_

(Street, City, State, Zip)

CAA Contact Name: \_\_\_\_\_

CAA Contact Phone: \_\_\_\_\_

CAA Contact Email: \_\_\_\_\_

Co-Applicant Name: \_\_\_\_\_

Submission Date \_\_\_\_\_

**INSTRUCTIONS:** Unpaid *Change Orders* must be accompanied by the *Change Order Invoice* to be eligible for payment and submitted prior to or along with the Phase 2 Invoice.

**Grant Funding**

Phase 1 - Grants (Home Repair)<sup>1</sup> \$ \_\_\_\_\_

Change Order - Additional Grant (Home Repair)<sup>2</sup> \$ \_\_\_\_\_

**Total Grant Funding** \$ \_\_\_\_\_

**Unpaid Additional Expenses**<sup>3</sup>

\$ \_\_\_\_\_

\$ \_\_\_\_\_

**Total Additional Expenses** \$ \_\_\_\_\_

**Phase 2 Administration Fee**

\$ \_\_\_\_\_

**PHASE 2 PAYMENT AMOUNT**

\$ \_\_\_\_\_

<sup>1</sup>The initial Grant Funding amount entered on the Phase 1 submission.

<sup>2</sup>The total of all additional Grant Funding amounts resulting from approved Change Orders.

<sup>3</sup>Unpaid Additional Expenses means expenses not captured on Phase 1 or Change Order invoices.

**NOTE:** The Phase 2 Invoice automatically calculates Administration Fees based on the total Grant Funding and eligible fees entered on the Phase 1 Invoice and Additional Grant Funding amounts entered on the Change Order Invoices.

**MaineHousing Only**

Payment Adjustment \$ \_\_\_\_\_  
Explanation:

**TOTAL ADJUSTED PAYMENT** \$ \_\_\_\_\_