

## HEAP APPLICATION UPDATE FORM

CAA Name: \_\_\_\_\_ CAA Phone: \_\_\_\_\_  
 CAA Address: \_\_\_\_\_ CAA Fax: \_\_\_\_\_  
 \_\_\_\_\_ CAA Email: \_\_\_\_\_

Primary Applicant: \_\_\_\_\_ Application ID: \_\_\_\_\_  
 Current Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**APPLICANT INSTRUCTIONS:** Applicant must complete all applicable sections of the form and return signed form to the CAA identified above. If Household has moved and is responsible for electric costs, a current utility/electricity bill must be provided. Additional documentation may be needed upon request. If a box is applicable, all fields within the box must be completed.

**Check all that apply:** ☐ Change of Address ☐ Change of Product ☐ Change of Vendor ☐ Account Info Change

**EFFECTIVE DATE OF CHANGE:** \_\_\_\_\_

**REASON FOR CHANGE:** \_\_\_\_\_

Old Mailing Address: \_\_\_\_\_  
 (If moved/changed)

Current Mailing Address: \_\_\_\_\_

Old Physical Address: \_\_\_\_\_  
 (If moved)

Current Physical Address: \_\_\_\_\_

If moved; Did you move to a new county? \_\_\_\_\_

☐ Yes ☐ No

**Current Dwelling Information:**

☐ Does Not Apply

Owner Type (check one): ☐ Rent ☐ Own ☐ Roomer / Boarder  
 Dwelling Type (check one): ☐ Stick-Built / Modular ☐ Apartment ☐ Mobile / Manufactured ☐ Condo / Duplex  
 Did everyone in the household move? ☐ Yes ☐ No Do you now live in subsidized housing? ☐ Yes ☐ No  
 Is heat included in rent? ☐ Yes ☐ No Is electricity included in rent? ☐ Yes ☐ No

**Current Vendor Information:**

☐ Does Not Apply

Electric/Utility Company Name: \_\_\_\_\_  
 Name on Electric/Utility Account: \_\_\_\_\_  
 Electric/Utility Account Number: \_\_\_\_\_  
 Fuel Vendor Name: \_\_\_\_\_ Location: \_\_\_\_\_  
 Name on Fuel Account: \_\_\_\_\_ Account #: \_\_\_\_\_

**\*If moved and household is responsible for Electric costs, copy of bill MUST be provided.**

**Current Heating System Information:**

☐ Does Not Apply

Heating System Type: ☐ Furnace ☐ Boiler ☐ Stove ☐ Baseboard ☐ Other: \_\_\_\_\_  
 Heating System Location: \_\_\_\_\_ System Condition: ☐ Working ☐ Not Working  
 Does Heating system heat entire dwelling? ☐ Yes ☐ No  
 Fuel Tank location (check one): ☐ Inside ☐ Outside ☐ Unheated Space (shed, garage, etc.) Tank Size: \_\_\_\_\_  
 Fuel Type: ☐ Oil ☐ Kerosene ☐ Propane ☐ Electric ☐ Pellets ☐ Natural Gas  
☐ Wood Size/Type: \_\_\_\_\_ Other: \_\_\_\_\_  
 Does your primary heating system and/or fuel tank supply only for your dwelling? ☐ Yes ☐ No

**Applicant Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_