

HOME ENERGY ASSISTANCE PROGRAM (HEAP)  
**CHANGE OF ADDRESS / CHANGE OF PRODUCT FORM**

CAA Name: \_\_\_\_\_ CAA Phone: \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Date Form Submitted to  
MaineHousing: \_\_\_\_\_

**INSTRUCTIONS:** If the Applicant address has changed (i.e., moved, 911 address change) or is using a different product and **is keeping the same Vendor**, CAA must complete this form and submit to MaineHousing once all documentation from the Applicant has been received by the CAA and related updates to HEAP Cloud are completed.

**Please check:**  Change of Address  Change of Product  Both Change of Address & Change of Product

**A. ADDRESS CHANGE** (Provide the following address information)

Written request from Client in File  Yes  No

Old Mailing Address \_\_\_\_\_ Old Physical Address \_\_\_\_\_  
\_\_\_\_\_

New Mailing Address \_\_\_\_\_ New Physical Address \_\_\_\_\_  
\_\_\_\_\_

**B. NEW DWELLING INFORMATION**

Dwelling Type  Apartment  Duplex  Mobile Home  Single Family House  
Residency Type  Rent  Own  
Subsidized  Yes  No  
Tank Location  Inside  Outside/Unheated Space  
Electricity is now included  Yes  No  
Heat is now included  Yes  No  
Tank Size \_\_\_\_\_  
Fuel Vendor \_\_\_\_\_ Account Number \_\_\_\_\_  
Fuel Type \_\_\_\_\_ Effective Date \_\_\_\_\_

**C. PRODUCT CHANGE** (Provide the following vendor and fuel change information)

Written request from Client in File  Yes  No  
Tank Location  Inside  Outside/Unheated Space  
Tank Size \_\_\_\_\_  
Fuel Vendor \_\_\_\_\_ Account Number \_\_\_\_\_  
New Fuel Type \_\_\_\_\_ Effective Date \_\_\_\_\_  
Reason for Product Change

CAA Representative Name \_\_\_\_\_ CAA Representative Phone Number \_\_\_\_\_