

Program:	Healthy Homes Production	MHN #	2025-HHP-001
Action:	Implementation of Healthy Homes Production Grant	Effective Date:	9/3/2025
Issued by:	MaineHousing, Energy and Housing Services	Expire Date:	

This MaineHousing Notice #2025-HHP-001 establishes the procedure for utilizing the Healthy Home Production (HHP) Grant funds.

1. Eligibility

- HHP funds can only be used in conjunction with a federal lead funded project.
- Client and dwelling eligibility is the same as required for MaineHousing's federal Lead Program
 - Households must meet **federal income guidelines** (generally $\leq 50\%$ & $\leq 80\%$ of Area Median Income).
 - The property must be **owner-occupied or renter-occupied housing units** that are residential in nature.
 - Properties must be located within the CAA's service area.
- Priority must be given to households with:
 - Children under the age of six,
 - Pregnant women,
 - Individuals with documented health conditions that may be impacted by housing-related hazards.

2. Eligible Uses

HHP funds are primarily to be used for radon testing costs if needed, and cost of the radon mitigation system including installation costs. HHP funds may also be used for non-radon measures, but CAA will need to explain what those measures are in project scope of work.

Non-radon measures can include one or more of the 8 Healthy Homes Principles.

3. Maximum Allowable Grant Limit

HHP maximums for this grant are:

- \$6,000.00 per single-family owner-occupied home
- \$3,700.00 per rental/multi-family unit

4. Applicant Application Process

- Applicants will use the same Lead Program application to apply for the HHP grant.

5. CAA Invoicing Procedures

- HHP has its own separate invoice from federal and state lead, available on the partner portal for use.
- HHP information is listed in lead guide section B5:E. for reference.
- CAAs must submit invoices to MaineHousing on a **monthly basis** using the designated invoicing form.
- Each invoice must include:
 - Project address,
 - Work completed and associated costs,

- Supporting documentation (contractor invoices, receipts, inspection reports, photos where required).
- MaineHousing will reimburse the CAA after review and approval of submitted invoices.

6. Program Administration & Compliance

- All CAAs must comply with **HUD Healthy Homes guidelines** and MaineHousing reporting requirements.
- CAAs are responsible for maintaining complete project files, including eligibility determinations, work write-ups, contractor documentation, and final inspections.
- Quarterly reporting will be required to track progress and expenditures.
- MaineHousing will conduct periodic monitoring to ensure compliance with program requirements.

7. Notice Contact

Kim Ferenc, Manager of Housing ■ 207-626-4684 ■ kferenc@mainehousing.org

Alex Cardali, Lead Paint and Housing Rehab Coordinator ■ 207-624-5727 ■ acardali@mainehousing.org

Betty Barry, Housing Program Officer ■ (207) 624-5787 ■ bbarry@mainehousing.org
