

# NOTICE

Consistent with the requirements as set forth by Maine's Legislature, MaineHousing is mandated to collect and report actual economic activity that has been generated related to funding sources authorized by the Legislature. The reporting must include the number of direct construction jobs created or maintained by each project receiving legislated funding, the amount of direct construction wages paid in creating or maintaining those jobs and the total amount of building materials purchased in the development of each project.

Therefore, by copy of this notice, we are requesting the project Owner and Constructor to provide sufficient information on a monthly basis such that MaineHousing can properly meet its obligation to the legislature. Specifically, using the schedule of values submitted as an integral part of the monthly payment application process, please provide MaineHousing with the total amount of wages paid and materials purchased with the funds requested.

Please note that this information will be used as a basis of evaluation for any future funding so it is important that all reporting be accurate and timely.

Thank you.

Don McGilvery, LEED AP  
Construction Services Manager  
MaineHousing

Enclosure:

Maine Energy, Housing, and Economic Recovery Program: Monthly Construction Wages and Project Materials Purchased Summary Report