



**Asset Management Notice
2019-13
Issued: November 22, 2019**

To: All Owners and Managers
From: Bob Conroy, Director of Asset Management

In this issue:

- I. HOME Rental Project Compliance Training**
- II. Address Change for the Cyber - Awareness Challenge Training Program**

I. HOME Rental Project Compliance Training

MaineHousing is sponsoring a FedHOME Compliance Training for Owners/Managers on December 11, 2019. The Presenter will be Monte Franke of the Franke Consulting Group. Please see the attached bulletin with additional information. RSVPs are due to MaineHousing no later than Friday, December 6, 2019.

II. Address Change for the Cyber - Awareness Challenge Training Program

Please be advised the Cyber-Awareness Challenge, which is required for EIV users to satisfy annual online security training, has changed locations. The training, now titled "Cyber Awareness Challenge 2020", is located at <https://public.cyber.mil/training/cyber-awareness-challenge/>. The link provided in HUD Handbook 4350.3, REV-1, paragraph 9-20.A is no longer valid. EIV users must complete this training annually and print and maintain the Certificate of Completion provided.

Attachments:

- **Home Rental Project Compliance Training**

Please note that MaineHousing provides notices as a service to our partners. Notices are not intended to replace ongoing training and do not encompass all compliance and regulatory changes that may occur on the wide arrange of housing programs in which we work. MaineHousing recommends partners establish an ongoing training program for their staff.

Maine State Housing Authority (“MaineHousing”) does not discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity or expression, marital status, national origin, ancestry, physical or mental disability, age, familial status or receipt of public assistance in the admission or access to or treatment in its programs and activities. In employment, MaineHousing does not discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity or expression, national origin, ancestry, age, physical or mental disability or genetic information. MaineHousing will provide appropriate communication auxiliary aids and services upon sufficient notice. MaineHousing will also provide this document in alternative formats upon sufficient notice. MaineHousing has designated the following person responsible for coordinating compliance with applicable federal and state nondiscrimination requirements and addressing grievances:

*Louise Patenaude, Maine State Housing Authority, 353 Water Street, Augusta, Maine 04330-4633,
Telephone Number 1-800-452-4668 (voice in state only), (207) 626-4600 (voice) or Maine Relay 711.*



HOME Rental Project Compliance Training

Rental Occupancy Compliance – Owners/Managers
Wednesday, December 11, 2019
Governor Hill Mansion – Columbus Room

Agenda

- | | |
|--------------|---|
| 8:30 – 12:00 | The Cornerstones of HOME/HTF Compliance |
| | Marketing & Tenant Selection |
| | Household Eligibility & Income |
| 12:00 – 1:00 | Lunch (on your own) |
| 1:00 – 4:30 | Rents, Utility Allowances & Leases |
| | Combining HOME & Other Subsidies |
| | Ongoing Occupancy Issues |

About the Presenter:

Monte Franke

Monte Franke of Franke Consulting Group has over 40 years of experience in community development and affordable housing. He has worked with HUD and state and local governments across the country in the implementation of the HOME Program since its creation in 1990. He has authored numerous publications for the HOME Program, and has delivered hundreds of HOME trainings, including NCSHA HOME conferences since 1999.

Please RSVP by December 6th to: Mischele Ellis at mellis@mainehousing.org