



Minutes of the Board of Commissioners Meeting

June 30, 2017

MEETING CONVENED

A special meeting of the Board of Commissioners for MaineHousing convened on June 30, 2017 at the offices of MaineHousing, 353 Water Street, Augusta, Maine.

Chairman Peter Anastos called the meeting to order at 11:00 a.m. with Commissioners Sheryl Gregory, Kevin P. Joseph, Donna Talarico, Lincoln Merrill, Thomas Davis, Jim Whitten and Director John Gallagher in attendance. State Treasurer Terry Hayes and Commissioner Laurence Gross attended via teleconference due to a scheduling conflict. There was a quorum present.

PUBLIC ATTENDANCE

Guests and staff present for all or part of the meeting include: Peter Merrill, Deputy Director; Linda Uhl, Chief Counsel; John Bobrowiecki, Counsel; Daniel Brennan, Senior Director of Programs; Daniel Drost, Director of Energy and Housing; Kathy Kinch, Manager of LIHEAP and Financial Reporting; and Gerrylynn Ricker, Paralegal and note taker. Cindy Namer, Director of Homeless Initiatives attended via teleconference.

ADOPT AGENDA

Commissioner Gregory made a motion seconded by Commissioner Hayes to adopt the agenda. The vote was unanimous.

ADOPT HOMELESS SOLUTIONS RULE

Dan Brennan, Senior Director of Programs asked the Board to vote to repeal and replace the Homeless Solutions Rule to amend the definition of Clients Assessed and Stabilized.

Commissioner Gregory made a motion seconded by Commissioner Hayes to repeal and replace the existing Homeless Solutions Rule, Chapter 19 of MaineHousing's rules, and replace it with the new Homeless Solutions Rule attached to the memorandum of Dan Brennan, Senior Director of Programs, and Linda Uhl, Chief Counsel, dated June 28, 2017. The vote was unanimous.

ADOPT HEAP RULE AMENDMENT / STATE PLAN / WAIVER

Dan Brennan, Senior Director of Programs, also requested the Board to vote to repeal and replace the Home Energy Assistance Program Rule; adopt the FFY2018 LIHEAP State Plan; and approve the 2017 LIHEAP Weatherization Waiver.

Dan reviewed a memo that summarized the changes that are being proposed to the rule as a result of the public hearing and comments received. None of the changes are substantive in nature.

Corresponding changes will be made to the State Plan. The 2017 LIHEAP Weatherization Waiver will allow MaineHousing to transfer an additional 10% of the 2017 LIHEAP grant for weatherization measures.

Commissioner Gregory made a motion seconded by Commissioner Joseph to repeal the existing Home Energy Assistance Program Rule, Chapter 24 of MaineHousing's rules, and replace it with a new Home Energy Assistance Program Rule as described in and attached to Dan Brennan's memorandum to the Commissioners dated June 28, 2017. The vote was unanimous.

Commissioner Gregory made a motion seconded by Commissioner Gross to adopt the proposed FFY 2018 Low Income Home Energy Assistance Program State Plan, amended as necessary to conform to the replacement Home Energy Assistance Program Rule adopted by the Commissioners today. The vote was unanimous.

Commissioner Hayes made a motion seconded by Commissioner Gregory to approve the proposed waiver cap for the FFY 2017 Low Income Home Energy Assistance Program. The vote was unanimous.

NEW BUILDING UPDATE (EXECUTIVE SESSION)

Commissioner Gregory made a motion seconded by Commissioner Joseph to go into Executive Session pursuant to Title 1 of the Maine Revised Statutes, § 405(6) (C) and (E) to discuss the acquisition of real property and consult with counsel concerning MaineHousing's rights and duties. Commissioners Sheryl Gregory, Kevin P. Joseph, Donna Talarico, Lincoln Merrill, Thomas Davis, Jim Whitten, Larry Gross, and State Treasurer Terry Hayes voted in favor of the motion. No one voted against the motion.

The Executive Session adjourned at 11:20 a.m.

Commissioner Gregory made a motion seconded by Commissioner Gross to authorize John Gallagher and Peter Anastos to finalize negotiations and enter into a purchase and sale agreement on 26 Edison Drive, Augusta, conditioned upon MaineHousing's satisfaction with a Voluntary Response Action Program plan for the Maine Department of Environmental Protection. The Vote carried 8 – 0.

Commissioner Hayes left the meeting at 11:20 a.m.

UPDATE

Deputy Director Peter Merrill gave an update of the happenings at the State House including the state budget and the proposed increase in lodging tax. The state shutdown was also discussed

Commissioner Gregory congratulated MaineHousing staff on our recent newsletter.

ADJOURN

Commissioner Gross made a motion seconded by Commissioner Talarico to adjourn the meeting at 11:30 p.m. The meeting was adjourned by a unanimous vote of the Board.

Respectfully submitted,

Donna Talarico, Secretary