

RNUM \_\_\_\_\_

DREC \_\_\_\_\_

AM \_\_\_\_\_

**DEVELOPMENT INFORMATION**

PROJECT #: \_\_\_\_\_ LOCATION: \_\_\_\_\_

PROJECT NAME: \_\_\_\_\_

**MANAGEMENT INFORMATION**

NAME: \_\_\_\_\_ EMAIL: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ TEL #: \_\_\_\_\_

**REQUEST TO RELEASE FUNDS**

I request authorization for the withdrawal of restricted funds for the reason indicated below.

REQUESTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

**WITHDRAWAL**

**PAYMENT METHOD**

Type of Reserve Account: REP TIR ODE Other: \_\_\_\_\_

Pay Property

Bank Name \_\_\_\_\_

Pay Vendor

Account Number \_\_\_\_\_

Property to Transfer to Bank Acct

Balance Prior to Withdrawal \_\_\_\_\_

DOA Account # \_\_\_\_\_

Amount of Withdrawal Requested \_\_\_\_\_

*For MaineHousing Use Only*

*Amount Approved by MaineHousing* \_\_\_\_\_

Process Date \_\_\_\_\_

Current Balance of DOA Account \_\_\_\_\_

Check # \_\_\_\_\_

**REASON FOR WITHDRAWAL/USE OF FUNDS**

(Use Additional Pages as Needed to Provide Documentation of Use of Funds)

Place a ✓ beside each item that is applicable to this transaction.

MaineHousing Final Lien Waiver for contracts over \$10,000 (*signed & notarized*)

Approval required from HUD or other entity

Other (Specify):

**MaineHousing Use Only**

Loan from Reserve Account (*attach repayment plan*)

**APPROVED**

**DENIED**

**TRANSACTION RECOMMENDED**

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

Date: \_\_\_\_\_

Date: \_\_\_\_\_