



Dear Winterization Teams and Volunteers:

You are receiving this message because you have expressed an interest in installing 2008 “Keep ME Warm” winterization kits. **Kits will be distributed on Saturday, October 25th** (National “Make a Difference Day”) from 9:00 a.m. through 1:00 p.m. at University of Maine Cooperative Extension county offices throughout the state (with the exception of the Maine Department of Transportation (MDOT) garage in Scarborough).

The purpose of the kits is to provide basic energy efficiency improvements to residences in preparation for the upcoming winter season. These kits help save energy and reduce heating costs. The kits will be distributed to local volunteer teams, made up of people like you, and installed in homes of people in need in your community. **There are only 2,000 kits available for distribution statewide** at this time.

Step 1: Preparation

You must have a team of local volunteers and a list of local people in need of winterization improvements in your community. Your list should include names, physical addresses and phone numbers of the identified winterization kit recipients. **Kits will NOT be distributed to individuals.**

Click attachment #1 for a list of social service agencies in your area to request a list of those in need of a “Keep ME Warm” winterization kit.

Click attachment #2 to find out what tools your team will need to install the “Keep Me Warm” winterization kits.

Step 2: Distribution

Statewide distribution of the 2,000 “Keep ME Warm” kits will take place **ONLY** on **Saturday, October 25th from 9:00 a.m. to 1:00 p.m.** through University of Maine Cooperative Extension county offices except for Cumberland County where it will be at the Maine Department of Transportation (MDOT) garage in Scarborough.

Between the hours of 9:00 a.m. and Noon the maximum number of kits any one local team can receive is 25. There will be a sign-in sheet and kits will be distributed on a first come-first served basis. After noon any remaining kits will be distributed to teams who have a list of people in need without limit until supplies are exhausted. Please bring an extra copy of your list of kit recipients as one be collected at the time of kit distribution to help with tracking.

Click attachment #3 for a list of distribution sites by county, including number of kits available at each location as well as addresses and contact information.

Click attachment #4 for an official list of “Keep ME Warm” winterization materials included in each kit.

Click attachment #5 to find out where you or your group can purchase additional discounted “Keep ME Warm” kit contents from suppliers.

Step 3: Installation

Installation of the “Keep ME Warm” kits can be performed anytime but it is suggested they be installed by no later than November 1st, 2008 in order to take advantage of the biggest energy savings.

University of Maine Cooperative Extension county office staff will offer two **winterization kit installation trainings at 9:30 a.m. and 11:00 a.m. on October 25th at each distribution location.**

Click attachment #6 to download the State of Maine’s “Keep ME Warm” brochure with information on how to get involved in other efforts and access food and heating resources in your community this winter.

Go to: <http://www.maine.gov/governor/baldacci/policy/DIY%20Web%20version.pdf> to download the State of Maine’s “Do It Yourself” weatherization brochure outlining weatherization installation techniques. These brochures will also be available at the Cooperative Extension county office.

Please share this information with others!

**Your Efforts Make A Difference!
Thank You!**

Coordination of the “Keep ME Warm” kits is a collaborative project of the Governor’s Office of Energy Independence and Security, MaineHousing (Maine State Housing Authority), University of Maine Cooperative Extension and Maine Department of Transportation.