Web Tenant Compliance Log In Directions

Go to the WTC (WCMS) log in web site:
https://wcms.mainehousing.org/WebCompliance
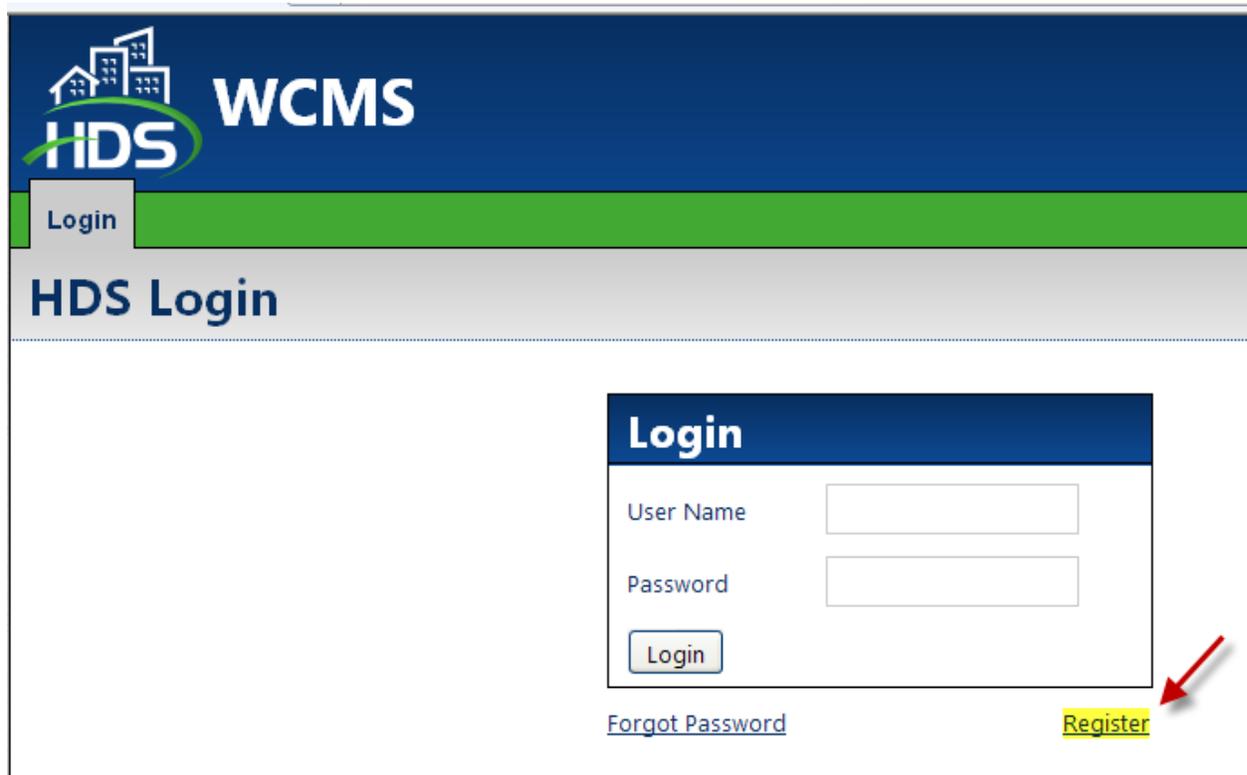
Hit the Register link on the Login Page.

HDS Register

All fields are required.

Profile

First Name	
Last Name	
Email	
Username	
Password	Minimum Length is 4 characters.
Confirm Password	

Organization

Name	
Role	Select a role
Address	
City	
State	Select a state
ZipCode	
Phone	

Properties

Enter a property number and hit add to add it to the list of properties.

Number [   ] Add

You have requested access to the following properties

Number   Name

Submit Registration

Please use first initial last name as your user name.

Your roll will most likely be Management Company or Project Owner.

Fill in all the blocks and hit Submit Registration.

Submitting automatically creates an email that is sent to MaineHousing at LIHTC@mainehousing.org. Your security will be set up and someone from MaineHousing will notify you by email when you are ready to submit data through WTC (WCMS).

Please also submit the following authorization form to LIHTC@mainehousing.org.

Date:_____

Owner/Management Company Name:_____

Employee Name: _____

Employee Title: _____

Employee Direct E-mail Address: _____

Employee Direct Telephone Number: _____

Is this employee replacing a current user: ☐ YES ☐ NO

If YES, please give name of user you would like to disable:_____

Please list properties wish this employee to access.

Important: When WTC (WCMS) System Access is no longer needed, please e-mail LIHTC@mainehousing.org at MaineHousing to disable.

_____ Date _____
Authorized Signor

_____ Date _____
User Signature

Form must be signed by a representative of the owner or management agent who is authorized to designate access to confidential tenant information, and also by the person accessing the system.

Please email form to LIHTC@mainehousing.org

Revised: 7/21/2016